

## | University Research Council | Peradeniya 2023

## Payment Request

## Instructions

- Upon receiving the approval for the APC from URC, usually through an email, submit the invoice for the payment of the APC, and the credit card statement to process the payment. **The payment must be done by a permanent staff member of the University of Peradeniya.**
- If two authors claim for the same article fill in two separate applications and send both applications together (Attaching one copy of the manuscript and the invoice is adequate). If one author paid for the APC, a consent letter from the second author should be submitted.
- Funding is subjected to availability of funds.

Ref No	
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**DETAILS OF APPLICATION**

Name of Applicants (All the applicants)	
Total Amount Claim	
A joint claim	Yes <input type="checkbox"/> No <input type="checkbox"/>

## Check list

Invoice	
Credit card statement	
Consent letter for joint payments	